



Racine CoC  
Section 8 Emergency Housing Vouchers (EHV)  
Priority Selection and Workflow Process  
September 2021

**Background:** In April 2021, HUD established the Emergency Housing Voucher (EHV) program funded through the American Rescue Plan Act (ARPA). Through EHV, HUD is providing 70,000 housing choice vouchers to local Public Housing Authorities (PHAs) to assist individuals and families who are homeless, at risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability (<https://www.hud.gov/ehv>).

The Emergency Housing Voucher (EHV) program is a voluntary, federally funded program. It is administered by WHEDA, which has partnered with the Balance of State Continuum of Care (WisBosCoC) and Racine City and County Continuum of Care to provide EHV assistance in 70 counties in Wisconsin; currently, Milwaukee and Dane counties are being served by other PHAs and CoCs. The EHV program helps qualified families to rent decent, safe, and affordable housing. A family may not own or have an interest in the unit. A household's annual income may not exceed the established limits published by the U.S. Department of Housing and Urban Development (HUD) every year and vary by city or county.

To be eligible for an EHV, an individual or family must meet one of four eligibility criteria:

- Homeless as defined in 24 CFR 578.3;
- At-risk of homelessness as defined in 24 CFR 578.3;
- Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking (as defined in Notice PIH 2021-15), or human trafficking (as defined in the 22 U.S.C. Section 7102);  
or
- Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having a high risk of housing instability as determined by the CoC or its designee following the definition in Notice PIH 2021-15.

## TPS-IV.C. PHA SCREENING

### Overview

HUD waived 24 CFR 982.552 and 982.553 in part for the EHV applicants and established an alternative requirement for mandatory and permissive prohibitions of admissions. Except where applicable, PHA policies regarding denials in Chapter 3 of this policy do not apply to screening individuals and families for eligibility for an EHV. Instead, the EHV alternative requirement listed in this section will apply to all EHV applicants.

The mandatory and permissive prohibitions listed in Notice PIH 2021-15 and in this chapter, however, apply only when screening the individual or family for eligibility for an EHV. When adding a family member after the family has been placed under a HAP contract with EHV assistance, the regulations at 24 CFR 982.551(h)(2) apply. Other than the birth, adoption, or court-awarded custody of a child, the PHA must

approve additional family members and may apply its regular HCV screening criteria in Chapter 3 in doing so.

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### **Racine CoC Prioritization for EHV Selection**

**Priority One:** Clients currently residing in a CoC or ESG-funded Rapid Rehousing project

**Priority Two:** Once Priority One has been filled, the next client eligible for EHV referral will be those residing within a PSH project.

**Amendment:** Effective 11/03/2022, the Coordinated Entry Workgroup voted to include the following categories to the prioritization:

1. Expanding the project types that can refer to WHEDA to include TH (Bethany) and include CVI's CoC funded PSH project participants using the moving on assessment in priority two attached
2. Referrals submitted to HARC for homeless preference voucher and who may potentially be denied for a permissible denial reason (i.e., criminal background or prior terminations of Sect 8) can be offered a WHEDA Voucher referral without waiting for denial determination. (Households can also request reconsideration/informal appeal with HARC if they'd like as well)
3. Clients who timeout of HARC extensions and want to move outside of Racine County and within WHEDA's geographic coverage area. With the limited number of 1-bedroom units in Racine, if a client can find a unit in another county of their choice, they have this option

#### **Work responsibilities:**

**Case Managers are responsible for the following:**

1. HMIS number,
2. Agency,
3. Project Type – RRH or PSH,
4. Move on Assessment Score,
5. Date Release of Information obtained.

**Housing Navigator is responsible for the following:**

1. Date Supportive Services form received
2. Date WHEDA packet received by Housing Navigator
3. Date referral sent to WHEDA
4. Result of referral – accepted, declined, pending, etc.
5. Date exited from HMIS
6. Reported on HIC
7. Comments

## **EHV Process Workflow Guide**

- 1) Complete the Consent to Release Information and Move on Assessment (MOA)– upload to share point and email to CE Administrators:
  - a) M.O.A score of 13 or less and process Stops.
  - b) M.O.A. score of 14 or more will be reviewed by CE Administrators and be prioritized based on scores from all providers.
- 2) Coordinated Entry Administrators will complete the verification of household homelessness and referral cover page.
  - a) CE Administrators will inform the Case Manager/Supervisor by email to complete WHEDA packet. WHEDA packet, addendums, and instructions will be emailed to the Case Manager.
- 3) Only CE Administrators are authorized to send packets to WHEDA